

Office Location: 612 North 800 West Orem, Utah. 84057

Office Number: (801) 473-5479

# (WFL) Reservation Contract - Client Contact Information

Contract is only made between the Client and Weddings For Less, Inc.

Any changes to the contract must be received by a written request (letter, or email) and can only be made by the client named below and granted by Weddings For Less, Inc.

Client must be 18 years of age or older and have a valid driver's license.

(Client Information)		
Client Full Name:	Home Number:	
Residential Address:	Cell Number:	
Email Address:	Drivers License:	
(Bride Information)		
Brides Full Name:	Home Number:	
Residential Address:	Cell Number:	
Email Address:	Would you like us to link your name to the pictures we take of your event to our facebook page?	
(Groom Information)		
Grooms Full Name:	Home Number:	
Residential Address:	Cell Number:	
Email Address:	Would you like us to link your name to the pictures we take of your event to our facebook page?	



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# (WFL) Reservation Contract - Event Details

(Event Location)

	(=:::::==::::)	
Name Event Location Is Reserved Under:		
Event Location Name:	Reserved Event Date:	
Event Address:	Event Contact:	
Website: Email Address:	Event Telephone:	
Event Start Time:	Event End Time:	
**(Person In Charge Of Opening The Doors & Closing The Doors)**		
Event Setup Date:	Event Take Down Date:	
Event Setup: Time:	Event Takedown Time:	
Name: Telephone: Email:	Name: Telephone: Email:	
Instructions:	Instructions:	
(Theme, Colors, Floral) Colors & Flowers used in linens, decor, and backdrops will be matched as close as cossible some substitutions may be needed to accommodate quantity and availability. Silk Flowers are used for all room decorations.		
Event Theme:		
Event Colors Scheme:		
Event Floral Styles:		
Event Other Info:		
Event Other Info:		



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(WFL) Reservation Contract - Reservation Deta
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Package/Item(s) Requested - Invoice #	Attached To This Contract.
Any changes made to the above invoice must be received in writing from the named (Client).	

Package/Item(s)Reserved	\$
Delivery Fee	\$
Pickup Fee	\$
Sub Total	\$
Sales Tax (Utah 6.85%)	\$
Grand Total	\$

	50% reservation fee in the amount of , is required to reserve the
	ackage(s) or item(s) specified above.
The final balar	nce of \$,
will be due	e 5 days prior to your event.
Please	make your final payment
before	, as packages, or item(s)
reserved will n	ot be setup until full payment is
	received.

### **Rescheduling Your Event**

- Minimum of 30 days' written notice is required to re-schedule. You will forfeit your reservation fee & will not be
  able to reschedule if you call after this date \_\_\_\_\_\_\_, some exceptions may be accepted if
  approved by the management and at the sole discretion of the management.
- The written notice needs to be in writing (Mail or Email) and be approved by management.
- The written notice needs to have your new date & or location. Reschedules are only approved if the new date & items requested are available.
- To continue this contract, you the client will need to keep the same items and details that you ordered and the total amount due on this contract will remain the same.
- A Reschedule fee is required to change your date this fee will be added to your final balance due. \$50.00 if order is over \$500.00 and a %10 Fee is order is under \$499.00
- \* Note If you cannot choose a new date & want your contract to be placed on hold, please give (WFL) an estimated reschedule time within 1 year of signing this contract. After this date has expired the hold will be considered cancelled. and any amounts paid will be forfeited.



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# (WFL) Reservation Contract - Terms & Conditions/Contract Acceptance

#### **MAKING CHANGES:**

During the initial consultation, Client will be given an invoice with the price of each item(s) and decorating packages(s) requested. It is the Client's responsibility to check the invoice for accuracy. Prices are as is and can only be customized during initial consultation and enlistment of services. Once a price has been agreed upon for either decorating services or rental items, the Client may not ask for a reduction in price due to no longer needing items or needing less items. If the guest count increases, Client may be allowed to add additional items if available such as; linens, centerpieces, napkins, etc. calculated at current pricing and added to the invoice. **No changes are allowed 30 days prior to event.** 

#### **FINAL PAYMENT:**

- Final balance is due 5 days prior to your event date, no exceptions.
- The following forms of payment will be accepted; Cash, Bank Certified Cashier's Check, and Debit or Credit

#### **CONTRACT VALIDITY:**

- This contract is valid for 1 year from the date of signing and acceptance of the 50% non-refundable reservation fee.
- The Contract is binding, and is non-transferable. This contract cannot be resold or gifted to anyone. The contract is only

valid for the reserved items/package and agreement is only between the named Client and Weddings For Less, Inc.

### **CANCELLATION:**

In the event the Client must cancel the contracted services for decorating, rental items or other, all payments received; including the initial non-refundable reservation fee and any monies paid to date will be forfeited. All cancellations need to be put in writing and emailed to <a href="mailto:wedforless@hotmail.com">wedforless@hotmail.com</a>. If cancellation is received less than 30 day to event the full contract price may be due after determining the circumstances.

\*\* Note - This is a binding agreement. Any amounts paid towards this contract are considered earned by Weddings For Less, Inc. upon signing and no amounts received will be refunded, even if the Client cancels, or postpones the event or changes the date or time of the wedding or event."

Acceptance of contract: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment is outlined as a 50% non-refundable reservation fee and the final balance will be due 5 days prior to the event date.		
(Print) Client Name:	Date:	
Weddings For Less Management:	Date:	



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### (WFL) Reservation Contract - Client Responsibilities

\*\* Client - Please initial each box for acceptance.

### Delivery/Pickup

- All rentals are final after pickup or delivery no refunds are given for unused rentals.
- A cleared entry space is required for the delivery and pickup of all equipment.
- A extra fee may be required for delivery/pickup beyond 100ft., excessive stairs and or elevators.
- Please make sure there are no unattended children around the delivery vehicle(s). We are not responsible for children who are left unattended and get hurt.
- Only authorized personnel may have access to the delivery/pickup vehicle(s).

#### **Damaged or Defective Equipment**

- If after pickup or delivery there are any missing, damaged or defective equipment items we will need to be notified immediately. We will be happy to rectify the problem or upgrade the equipment. We will send our personnel over as soon as possible to correct the problem.
- No refunds or credits will be given if we are called 1 hour after delivery, or pickup.

# Setup/Take Down

- Have arrangements made for a person to open the doors and lock the doors.
- Full/Basic packages will include full setup & tear down of our equipment plus tables & chairs only.
- Single rentals such as linens, chair covers, etc. do not include setup of tables and chairs a extra fee will be charged if we are requested to setup or teardown.
- If you are using a park or other outside event space. We do not move any recreational items such picnic tables, garbage cans, etc. This is the responsibility of the client.
- You are responsible for your your own event location opening and locking the doors, and any
  cleaning that is requested of you from your event location agreement. We do not sweep, mop or
  carry out garbage.

#### **Reserved Items**

• \$75.00 damage deposit is required for all events. Damage deposit will be returned 10 days after event if there are no missing/damaged items. An additional upfront cleaning may be requested if you are having a dinner. Applicable fee will be determined with order.



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# (WFL) Reservation Contract - Release & Waiver Agreement

(Client): The person signing and agreeing to the terms within this contract.

(WFL): Weddings For Less, Inc. A privately held company hired by the (Client) to decorate or rent items from.

(Other): A third party such as a person, entity, venue or etc. that is not associated with the terms of this contract.

#### **HOLD HARMLESS AGREEMENT**

(Client) agrees to indemnify and hold harmless (WFL) Weddings For Less, Inc. and their subsidiaries, agents, licensors, managers, and other affiliated companies, and their employees, contractors, agents, officers and directors, from and against any and all claims, damages, obligations, losses, liabilities, costs and expenses (including attorney's fees) arising from, related to, or in any way, including the possession, use, operation, and including any such claims which alleged negligent acts or omissions on the part of (WFL) Weddings For Less, Inc. Should (WFL) or anyone acting on their behalf, be required to incur attorney's fees and costs to enforce this agreement, client agrees to indemnify and hold (WFL) harmless for all such fees and costs.

### **ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**

(Client) ASSUMES FULL RESPONSIBILITY FOR ANY RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE arising out of or related to the contracted EVENT(S. (Client) agrees that this Release and Waiver of Liability, Assumption of Risk and Indemnity Agreement extends to all acts of negligence and is intended to be as broad and inclusive as is permitted by the laws of the State or Province in which the Event(s) is/are being conducted in and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

# **THIRD PARTY CLAIMS**

(Client) assumes all responsibility for the safety and well being of their guests, attendees or (Other). Weddings For Less, Inc. shall not be responsible for any of clients guests, or attendees, or (Other). (Client) will hold harmless Weddings For Less, Inc. and pay any claim(s), including attorneys' fees, brought by a (Other) third party arising with any personal accident/injury or damage.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT, I FULLY UNDERSTAND ITS TERMS, AND AGREE THAT MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Client Name:	Date:
WFL Management:	Date:



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